

**APPLICATION FOR UNSW POSTGRADUATE COURSEWORK LAW STUDENTS
TO ENROL IN A CROSS-INSTITUTIONAL COURSE**



- YOU MUST READ THE IMPORTANT RULES AND PROCEDURES OVERLEAF.
- ALL CORRESPONDENCE WILL BE TO YOUR UNIMAIL ACCOUNT ONLY
- YOU CAN SUBMIT THE FORM IN PERSON OR EMAIL TO law@unsw.edu.au OR FAX to + 61 2 9385 1774

Family Name:		Given Names:		UNSW Student ID:	
Postal Address:				Postcode:	
Telephone:					
Program:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9200 (LLM)		9210 (MLM)		5740 (Grad Dip)	9220 (MLS)
5750 (Grad Dip LS)	<input type="checkbox"/>	9230 MBA/LLM	<input type="checkbox"/>	9211 (MHRL&P)	5211(GDHRL&P)
Do you expect to complete requirements for your law degree this year?					
Semester 1: YES / NO			Semester 2: YES / NO		

Previous Cross-institutional Courses approved:

<i>Institution</i>	<i>Course code</i>	<i>Course Name</i>	<i>Session & UOC Value at that Inst</i>

Cross-institutional Course(s) requested:

<i>Institution</i>	<i>Course Code</i>	<i>Course Name</i>	<i>Session & YEAR</i>	<i>UOC</i>

REASONS FOR THE REQUEST:

Student's Signature:

Date:

OFFICE USE ONLY

Tick appropriate box

<i>Program Authority signature:</i>	<i>Cross-institutional Courses:</i>	<input type="checkbox"/> Approved	<input type="checkbox"/> NOT approved
<i>Date:</i>	<i>Course outlined submitted:</i>	<i>Yes/No</i>	
<i>Total Cross-institutional Units of Credit before request:</i>			
<input type="checkbox"/>			
<i>Total Cross-institutional Units of Credit allowed:</i>			
<input type="checkbox"/>			

RULES AND PROCEDURES

- You may, subject to approval, complete as part of the requirements for postgraduate law programs at UNSW, courses offered at postgraduate level in law schools at other institutions. ***Students enrolled in the International Law & International Relations programs (9240 & 5760) are not permitted to undertake cross-institutional study. Students enrolled in the Human Rights Law and Policy programs (9211 & 5211) are permitted to undertake maximum of one course on a cross-institutional basis.*** Enrolment is subject to the approval of the Program Director/s and the Coordinator Postgraduate Education and will be granted only in special circumstances.
- You must complete the details below plus submit a course outline/description for approval by the Coordinator Postgraduate Education.
- ***One-semester cross-institutional courses will be credited to your UNSW program at 6 units of credit.***
- Students are not permitted to undertake cross-institutional study at overseas institutions.
- Approval will generally not be granted for cross-institutional enrolment in courses that are similar to UNSW courses being offered in the current academic year.
- ***Step 1:*** Contact the University you want to do course with and follow their application procedure/deadline/form.
- ***Step 2:*** Submit the necessary documentation direct to that University
- ***Step 3:*** Submit a course outline/description from that University's website to our office with this application form.
- ***Step 4:*** If approved by the Coordinator Postgraduate Education, our office will mail an approval letter to the other University to go with your application to that University. You will receive a copy in the mail to the address you have listed on this form.
- ***Step 5:*** It is your responsibility to submit proof of the result to this Law School. ***On receipt of proof of completion of the cross -institutional course, your result for the same will be updated as SY on your UNSW transcript.*** You may keep the original results issued by the other University as proof of the marks secured for this course.