

Participating Law Firms

Contact List for the Summer Clerkship and Graduate Employment Program
As at 5 November 2008

ALLENS ARTHUR ROBINSON

Level 17, The Chifley Tower
2 Chifley Square
Sydney NSW 2000

DX: 105 Sydney
FAX: 02 9230 5901
Phone: 02 9230 4760
Email: charlotte.nuttall@aar.com.au
joanne.chin@aar.com.au

CONTACT: Charlotte Nuttall (Graduate Resourcing Consultant)
Ms Jo Chin

SUMMER CLERKSHIP SCHEME ONLY
Submit applications online via www.aar.com.au/careers

ATTORNEY GENERAL'S DEPARTMENT – NSW

Goodsell Building
8-12 Chifley Square
Sydney NSW 2000

DX: 1227 Sydney
FAX: 02 8061 9370
Phone: 02 8061 9240
02 9228 7654
Email: Lauren.Thomas@agd.nsw.gov.au
louise.pounder@agd.nsw.gov.au

CONTACT: Lauren Thomas, Legislation and Policy Division
Louise Pounder, Legislation and Policy Division

SUMMER CLERKSHIP SCHEME ONLY
Hard copy of Law Employment Application Form to be sent directly to the firm
Further information is available from the website: www.lawlink.nsw.gov.au/lpd

AUSTRALIAN GOVERNMENT SOLICITOR (CANBERRA)

50 Blackall Street
BARTON ACT 2600

FAX: 02 6253 7333
Phone: 02 6253 7081
Email: CanHR@ags.gov.au

CONTACT: Ms. Emily Lawton (Canberra HR, Manager, AGS)

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PLEASE NOTE: DO NOT USE NORMAL APPLICATION FORM
Application Form available from the website: www.ags.gov.au
Special AGS application form to be sent directly to AGS

BAKER & McKENZIE

Level 27, AMP Centre
50 Bridge Street
Sydney NSW 2000

DX: 218 Sydney
FAX: 02 9225 1595
Phone: 02 8922 5429 (Hayley Pickering)
02 8922 5708 (Vanessa Harris)
Email: vanessa.harris@bakernet.com
Hayley.pickering@bakernet.com

CONTACT: Ms. Hayley Pickering
Ms. Vanessa Harris

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BLAKE DAWSON WALDRON

Locked Bag N6

DX: 355 Sydney
FAX: 02 9258 6999

Grosvenor Place
SYDNEY NSW 2000

Phone: 02 9258 5728
02 9258 6924
E-mail: liz.henry@bdw.com
amy.foulcher@bdw.com

Courier to: Level 37
Grosvenor Place
225 George Street
Sydney NSW 2000

CONTACT: Ms. Liz Henry (People Development Consultant)
Ms. Amy Foulcher

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BROWN WRIGHT STEIN

Level 6, 179 Elizabeth Street
Sydney NSW 2000

FAX: 02 9394 1011
Phone: 02 9394 1076
E-mail: kkd@bwslawyers.com.au

CONTACT: Mr. Kuldip Dhillon (People and Practices Manager)

GRADUATE PROGRAM ONLY

Preference for soft copy - visit our website for details at: <http://www.bwslawyers.com.au/html/careers.htm>

CLAYTON UTZ

P.O. Box H3
Australia Square
Sydney NSW 2000
Courier to:
Level 31, 1 O'Connell Street
Sydney NSW 2000

DX: 370 Sydney
FAX: 02 8220 6700
Phone: 02 9353 5314
02 9353 5481
Email: oobrien@claytonutz.com
dmollison@claytonutz.com

CONTACT: Ms. Olivia O'Brien (HR Adviser – Graduates, Summer Clerks and Paralegals)
Mr David Mollison (HR Coordinator (Graduates, Summer Clerks and Paralegals))

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CORRS CHAMBERS WESTGARTH

Level 32, Governor Phillip Tower
1 Farrer Place
Sydney NSW 2000

DX: 133 Sydney
FAX: 02 9210 6611
Phone: 02 9210 6164
Email: belinda.grubisich@corrs.com.au

CONTACT: Ms. Belinda Grubisich (Human Resources Co-ordinator)

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DEACONS

Level 2, 1 Alfred Street
Circular Quay
Sydney NSW 2000

DX: 368 Sydney
FAX: 02 9330 8111
Phone: 02 9330 8256
Email: emily.chong@deacons.com.au

CONTACT: Ms. Emily Chong (Graduate Recruitment Coordinator)

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DEPARTMENT OF EDUCATION, EMPLOYMENT AND WORKPLACE RELATIONS

GPO Box 9879
Canberra City
ACT 2601

FAX: 02 6276 8165
Phone: 02 6121 6299
Email: emily.virtue@deewr.gov.au

CONTACT: Ms. Emily Virtue (Senior Government Lawyer)

SUMMER CLERKSHIP SCHEME ONLY

To apply visit DEEWR website: www.deewr.gov.au/deewr/Jobs/

DIBBS ABBOTT STILLMAN

Level 8, Angel Place
123 Pitt Street
Sydney NSW 2000

DX: 101 Sydney
FAX: 02 8233 9725
PH: 02 8233 9500
Email: odile.shepherd@daslaw.com.au
kylie.young@daslaw.com.au

CONTACT: Ms. Odile Shepherd (Human Resources Manager)
Ms. Kylie Young

SUMMER CLERKSHIP SCHEME ONLY

Apply online: www.cvmail.com.au

DLA PHILLIPS FOX

(i) 201 Elizabeth Street
SYDNEY NSW 2000

DX: 107 Sydney
FAX: 02 9283 4144
Phone: 02 9286 8106
E-mail: kristy.barton@daphillipsfox.com

CONTACT: Ms. Kristy Barton (Recruitment Advisor)

SUMMER CLERKSHIP SCHEME and GRADUATE PROGRAM

Submit applications online via www.phillipsfox.com/careers

(ii) Level 1 Phillips Fox Building
54 Marcus Clarke Street
CANBERRA ACT 2601

DX: 5724 Canberra
FAX: 02 6230 7848
Phone: 02 6201 8772
Email: tarajane.kohlhagen@daphillipsfox.com
penny.chronopoulos@daphillipsfox.com

CONTACT: Ms. Tara Jane Kohlhagen (Human Resources Manager)
Ms. Penny Chronopoulos

SUMMER CLERKSHIP SCHEME and GRADUATE PROGRAM

Submit applications online via www.phillipsfox.com/careers

FREEHILLS

Level 38 MLC Centre
19-29 Martin Place
Sydney NSW 2000

DX: 361 Sydney
FAX: 02 9322 4000
Phone: 02 9322 4018
Email: anna.fredericks@freehills.com

CONTACTS: Ms. Anna Fredericks (Graduate Recruitment Consultant)

SUMMER CLERKSHIP SCHEME ONLY

Apply online: www.cvmail.com.au

GILBERT + TOBIN LAWYERS

Level 37
2 Park Street
Sydney NSW 2000

DX: 10348 SSE
FAX: 02 9263 4111
Phone: 02 9263 4149
02 9263 4334
E-mail: mleslie@gtlaw.com.au
pstirling@gtlaw.com.au

CONTACT: Ms. Melissa Leslie (Human Resources Co-ordinator)
Ms. Petra Stirling (Human Resources Manager)

SUMMER CLERKSHIP SCHEME ONLY

Apply online: www.cvmail.com.au

HARMERS WORKPLACE LAWYERS

Level 28, 31 Market Street
Sydney NSW 2000

FAX: 02 9264 4295
Phone: 02 9993 8536
E-mail: sarah.lilley@harmers.com.au

susan.murphy@harmers.com.au

CONTACT: Ms. Sarah Lilley
Ms. Susan Murphy (Human Resources Manager)

SUMMER CLERKSHIP SCHEME ONLY
Application sent directly to firm via email recruitment@harmers.com.au

HENRY DAVIS YORK
Henry Davis York Building
44 Martin Place
Sydney NSW 2000

DX: 173 Sydney
FAX: 02 9947 6999
Phone: 02 9947 6400
Email: debbie_avery@hdy.com.au
jane_pickles@hdy.com.au

CONTACT: Ms. Debbie Avery
Ms. Jane Pickles

SUMMER CLERKSHIP SCHEME ONLY
Apply online: www.cvmail.com.au

HICKSONS
Level 32, 2 Park Street
Sydney NSW 2000

DX: 309 Sydney
FAX: 02 9293 5288
Phone: 02 9293 5311
Email: resumes@hicksons.com.au

CONTACT: Ms. Kim Knox-Thurn (Human Resources Manager)
Ms. Tatiana Gratcheva (Human Resources Assistant)

SUMMER CLERKSHIP SCHEME ONLY
Apply at firm's website: www.hicksons.com.au

HOLDING REDLICH
Level 65, MLC Centre 19 Martin Place
Sydney NSW 2000

DX: 529 Sydney
FAX: 02 8083 0399
Phone: 02 8083 0474
Email: anna.peters@holdingredlich.com.au

CONTACT: Ms. Anna Peters (Human Resources Manager)

SUMMER CLERKSHIP SCHEME ONLY
Applications should be emailed to: clerkships@holdingredlich.com.au

HUNT & HUNT
Level 13, Gateway
1 Macquarie Place
Sydney NSW 2000

DX: 214 Sydney
FAX: 02 9391 3099
Phone: 02 9391 3000
Email: human_resources@hunthunt.com.au

CONTACT: Ms. Lyn Coyle (Human Resources)

GRADUATE PROGRAM ONLY
Hard copy of application sent directly to firm or via email – human_resources@hunthunt.com.au

JOHNSON WINTER & SLATTERY
Level 30
264 George Street
Sydney NSW 2000

DX:
FAX: 08 8239 7100
Phone: 08 8239 7121
08 8239 7127
Email: sallie.emmett@jws.com.au
romaine.ponniah@jws.com.au

CONTACT: Ms. Sallie Emmett (Professional Development Manager)
Ms. Romaine Ponniah

SUMMER CLERKSHIP SCHEME ONLY
Hard copy of application sent electronically to firm via the firm's website www.jws.com.au

JONES DAY
Aurora Place

FAX: 02 8272 0599

Level 41, 88 Phillip St
Sydney NSW 2000 Email:

Phone: 02 8272 0509
pbrabant@jonesday.com
hmill@jonesday.com

CONTACT: Mr. Peter Brabant (Associate)
Ms. Hannah Mills

Summer Clerkship Scheme Only
Applications are to be submitted at www.jonesday.com/sydney/careers

MADDOCKS

Angel Place
123 Pitt St
Sydney NSW 2000 Email:

FAX: 02 9221 0872
Phone: 02 9225 6200
jason.travis@maddocks.com.au

CONTACT: Mr. Jason Travis

Summer Clerkship Scheme and Graduate Employment Program
Apply online: www.cvmil.com.au

MALLESONS STEPHEN JAQUES – SYDNEY & CANBERRA

SYDNEY
Governor Phillip Tower
1 Farrer Place
Sydney NSW 2000

DX 113 Sydney
FAX: 9296 3000
Phone: 02 9296 3579
02 9296 3572
Email: samantha.garner@malleasons.com
emma.lloyd@malleasons.com
kelly.pierce@malleasons.com

CONTACT: Ms. Samantha Garner (Graduate Resourcing Manager)
Ms. Emma Lloyd (Graduate Resourcing Coordinator)
Ms. Kelly Pierce

GRADUATE EMPLOYMENT & SUMMER CLERKSHIP SCHEME
Submit applications online via www.malleasons.com/careers

CANBERRA
(ii) Level 9
St George Centre
60 Marcus Clarke Street

DX; 5610 Canberra
FAX: 02 6217 6999
Phone: 02 6217 6638
Email: melissa.crampton@malleasons.com
kate.morse@malleasons.com

Canberra City ACT 2602

CONTACT: Ms. Melissa Crampton (People and Development Centre Manager)
Ms. Kate Morse (People and Development Coordinator)

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Submit applications online via www.malleasons.com/careers

MIDDLETONS

Level 26
52 Martin Place
Sydney NSW 2000

DX: 170 Sydney
FAX: 02 9513 2399
Phone: 02 9513 2375
Email: katherine.oneill@middletons.com
sarah.kiernan@middletons.com

CONTACT: Ms. Katherine O'Neill (Human Resources Advisor)
Ms. Sarah Kiernan (Human Resources Manager)

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Apply online: www.cvmil.com.au

MINTER ELLISON

GPO Box 521
Sydney, NSW 2001
Courier:
88 Phillip St Email:
Sydney NSW 2000

DX: 117 Sydney
FAX: 9921 8123
Phone: 9921 4275
Email: felicity.merlando@minterellison.com

CONTACT: Ms. Felicity Marlando (Human Resources Consultant)

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Submit applications online via www.minterellison.com/careers

A.C.T.
GPO Box 369
Canberra City ACT 2601

FAX: 02 6225 1706
Phone: 02 6225 3706
Email: shauna.cavanagh@minterellison.com

CONTACT: Ms Shauna Cavanagh (Human Resources Consultant)

GRADUATE EMPLOYMENT & SUMMER CLERKSHIP SCHEME
Submit applications online via www.minterellison.com/careers

PRICEWATERHOUSECOOPERS LEGAL

201 Sussex Street
Sydney NSW 1041
GPO Box 427
Sydney 2001

DX: 254 Sydney
FAX: 02 8286 1812
Phone 1800 17 5599
Email: ssc@au.pwc.com

CONTACT: Ms. Jo Needham (Senior Consultant)

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Submit applications online via www.pwclegal.com.au

SLATER & GORDON

Level 11, 51 Druit Street
Sydney NSW 2000
GPO Box 158
Sydney 2001

DX: 1163 Sydney
FAX: 02 8267 0650
Phone 02 8267 0621
Email: kbarth@slatergordon.com.au

CONTACT: Kylie Barth

SUMMER CLERKSHIP SCHEME ONLY
Submit applications via email humanresourcesnsw@slatergordon.com.au

SPARKE HELMORE

(i) SYDNEY & CANBERRA
Level 16
321 Kent Street
SYDNEY NSW 2000

DX: 282 Sydney
FAX: 9373 1486
Phone: 02 9260 2550
02 9260 2548
E-mail: Tracey.Weissel@sparke.com.au
Shane.johnson@sparke.com.au

CONTACT: Ms. Tracey Weissel
Ms. Shane Johnson

SUMMER CLERKSHIP SCHEME
Apply online: www.cvmil.com.au

(ii) NEWCASTLE
Building 28
Honeysuckle Drive
NEWCASTLE NSW 2300

FAX: 02 4924 7200
Phone: 02 4924 7287
02 4924 7307
E-mail: bridgette.byrne@sparke.com.au
anita.mckinley@sparke.com.au

CONTACT: Ms. Bridgette Byrne (Human Resources Consultant)
Ms. Anita McKinley

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Apply online: www.cvmil.com.au

TRESSCOX

Level 20, 135 King Street
SYDNEY NSW 2000

DX: 123 Sydney
FAX: 02 9228 9299
Phone: 02 9228 9222
E-mail: vivienne_calvert@tresscox.com.au
lisa_filetti@tresscox.com.au

CONTACT: Ms. Vivienne Calvert
Ms. Lisa Filetti (Human Resources Manager)

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Apply online: www.cvmail.com.au