Cross Institutional Study, Undergraduate law programs and Juris Doctor Policy and Application Process

UNSW undergraduate law and Juris Doctor students may, subject to approval, complete as part of the requirements for the Bachelor of Laws (LLB) or Juris Doctor (JD) elective courses offered in LLB or JD at coursework level in recognised law schools at other Australian institutions.

Pre-2013 students can request to study cross institutionally for a maximum of 48 UOC including previous credit transfer. Students commencing from 2013 onwards can request for a maximum of 42 UOC including previous credit transfer.

To be eligible for cross institutional enrolment, students must meet the following criteria:

- WAM of 65+
- Completed 78 UOC of law courses (UG students)
- Completed 36 UOC of JD courses (pre-2013 JD students)
- Completed 72 UOC of JD courses (2013 onwards JD students)
- Cross institutional course is not on offer in the semester at UNSW
- Academic Standing level is Good
- No failures in the last 2 semesters
- No overload permitted – both UNSW course load and cross institutional course equates to 24 UOC for undergraduate and JD students. If you are undertaking a course in the July (Winter) break, it will not be included in the semester 2 course load.

How to apply for cross institutional study for credit towards your UNSW undergraduate law program or the Juris Doctor program

- Approved cross institutional courses equivalent in content and depth to comparable UNSW law courses will be credited with 6 units of credit (6 UOC).
- If you complete a cross institutional course which is similar or equivalent to a UNSW course you will be excluded from enrolling in this course at UNSW.
- Compulsory courses will not be approved for cross institutional study. All compulsory courses must be completed at UNSW.
- Students who are not undertaking any study at UNSW in a semester as a result of their cross institutional study will be required to submit a program leave application via myUNSW online services for that semester at UNSW.
• Please follow the steps below if you wish to undertake cross institutional study at another university.

Step 1: Contact the university you want to do the course with and follow their application procedure/deadline/form and submit the necessary documentation direct to that university. Check the application deadline for cross institutional at the university you wish to study at.


Step 3: Submit the completed application form with a copy of your academic transcript and the course outline to UNSW Law Student Services Level 2 Desk or via email to law@unsw.edu.au. If you have applied at the other institution and they require your home institution to complete the approval section, please include the form for endorsement.

Step 4: If the cross institutional application is approved, our office will prepare an approval letter to you which you should forward to the other university. You will be advised of this approval letter via email. Before forwarding the approval letter to the other university, you should read it carefully and keep a copy of it.

Step 5: If you no longer intend completing the course via cross institutional study then you must advise Law Student Services immediately at law@unsw.edu.au

Step 6: Once you have completed the course, it is your responsibility to submit proof of the result to UNSW Law. Please provide your notification of results or an academic transcript from the university you have attended.

On receipt of proof of completion of the cross institutional course, Law Student Services will process credit transfer on your UNSW academic transcript. Please note the course name and result achieved at the other university will NOT appear on your UNSW academic transcript.

Please ensure to forward the results to:
Law Student Services (UG and JD)
Level 2, Law Building (F8), UNSW
Sydney NSW 2052

Students who are completing cross institutional studies overseas are advised to visit the International SOS link below and register your travel plan on “myTrips”.
https://student.unsw.edu.au/travel